



209 W. Oldtown St.
Galax, VA 24333
276-221-0023

RESPIRE SERVICE DESCRIPTION

Description of Services

Respite services are temporary, substitute care that is normally provided by the family or other unpaid, primary caregiver who resides in the same home as the service recipient. Services are provided on a short-term basis due to the emergency absence of or need for routine or periodic relief of the primary caregiver. Respite services are available to service recipients who also receive In-Home or Personal Assistance services but are not carried out at the same time.

Respite services may be provided in the service recipient's home or may be provided in an approved Capriccio Elite, LLC operated property.

Proposed Program Schedule

Respite services schedule of supports is flexible that can be provided routinely or for periodic relief of the unpaid caregiver.

Service Goals

To provide care and support to the service recipient when the existing non-paid caregiver is unable or unavailable to help the service recipient with daily needs.

Description of Care, Treatment, Training and Other Supports

Respite services consist of assistance supports in the following areas:

- 1- Assistance ADLs
- 2- Assistance with IADLs
- 3- Support with monitoring health status and physical condition
- 4- Support with medication and medical needs
- 5- Safety supports
- 6- Support to participate in social, recreational, or community activities
- 7- Accompaniment to appointments or meetings
- 8- Assistance with bowel/bladder programs, range of motion exercises, routine wound care that does not include sterile technique, and external catheter care when trained and supervised by an RN.

Characteristic and Needs of the Individuals Served

- 1- All persons who needs help with ADLs, community access, self-administration of medications or other medical needs, or monitoring of health status or physical conditions when the service recipient's primary non-paid care provider is unable or unavailable, are considered for admission regardless of age, race, religion or other factors. Exclusionary criteria applies.
- 2- Has needs that can be addressed in the community

- 3- Prefers services to be delivered in the service recipient's home and community (non-center based).
- 4- Prefers agency directed services.
- 5- Does not require practical or professional nursing services or those practices regulated Chapters 30 (§ 54.1-3000 et seq.) and 34 (§ 54.1-3400 et seq.) of Title 54.1 of the Code of Virginia.

Admissions Requirements

All people are considered for admission regardless of age, race, religion or other factors. Admissions are based on eligibility and ability of Capriccio Elite, LLC to safely and consistently support the individual in their home and community. Exclusionary criteria applies.

Persons aged 18 or older are considered for admission for out of home respite services located in a licensed home.

Eligibility

In order to qualify for respite services, the individual shall demonstrate a need for assistance with ADLs, community access, self-administration of medications or other medical needs, or monitoring of health status or physical condition.

Continued Eligibility/Continued Stay

Service will continue so long as the service recipient continues to meet eligibility requirements and desires and participates in his services as agreed. Eligibility is reassessed annually or sooner if there is a change in circumstance.

Needs that exceed the approved hours for supports are reviewed with the service recipient, representative and the case manager to determine if continuation is approved by payer.

Exclusion

Service recipients with needs that exceed expected developmental disabilities or exceed the ability of Capriccio Elite, LLC staffs to meet said needs will be excluded from admissions. This determination will be documented on the referral screening form and remain in the record for six months.

Individuals who require either practical or professional nursing services or those practices regulated in Chapters 30 (§ 54.1-3000 et seq.) and 34 (§ 54.1-3400 et seq.) of Title 54.1 of the Code of Virginia are excluded from respite services.

Skill development is not provided with respite services.

Individuals who receive services in group homes, sponsored residential services, assisted living facilities or adult foster care are not eligible for respite services.

Termination or Discharge Criteria

Discharge from Capriccio Elite, LLC In-Home services may be initiated when:

- 1- The service recipient no longer meets eligibility including loss of funding based on the payer's eligibility requirements

- 2- When Capriccio Elite, LLC can no longer safely support the service recipient.
- 3- At the request of the service recipient or his representative.

Type and Role of Employees or Contractors

Capriccio Elite, LLC employs a number of persons who have an active role in services delivery.

Direct Support Professionals are responsible for providing the direct support services based on the support plan.

Service Supervisor, Programs Coordinators are responsible for assuring appropriate scheduling to meet the service recipient's needs and provides oversight and supervision to the Direct Support Professional.

Director of Operations is responsible for supervision and oversight of how services are operated on a day-to-day basis to include customer satisfaction measures.

Executive Director is responsible for supervision and oversight of all aspects of the organization including quality assurance.

The job position description as well as the organizational chart is available for the service recipient and his or her representative at the onset of services and anytime there are staffing changes that affect the service delivery and oversight of the program.

Availability of Service Description

This service description is available for public review.